

CHINO VALLEY UNIFIED SCHOOL DISTRICT
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
December 19, 2024

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 3:40 P.M.

1. Roll Call

President Shaw called to order the organizational meeting of the Board of Education, Thursday, December 19, 2024, at 3:40 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present.

Superintendent Enfield administered the oath of office to John Cervantes, James Na, and Andrew Cruz prior to adjourning to closed session.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources

Sandra H. Chen, Associate Superintendent, Business Services

Tracy Freed, Ed.D., Assistant Superintendent, CIIS

Luke Hackney, Assistant Superintendent, CIIS

Gregory J. Stachura, Asst., Supt., Facilities, Planning, and Operations (absent)

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 3:45 p.m. regarding conference with legal counsel anticipated litigation: one possible case; conference with legal counsel existing litigation: one case; student readmission matters; student discipline; public employee appointment: high school assistant principal; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. For the record, case 23/24-79 was added to closed session item c. student readmission matters.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**1. Report Closed Session Action**

President Shaw reconvened the organizational meeting of the Board of Education at 6:00 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 3:45 p.m. to 5:48 p.m. regarding conference with legal counsel anticipated litigation: one possible case; conference with legal counsel existing litigation: one case; student readmission matters; student discipline; public employee appointment: high school assistant principal; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. By a unanimous vote of 5-0 with Cervantes, Cruz, Monroe, Na, and Shaw voting yes, appointed Bryant Aquino as assistant principal at Chino Hills HS effective January 7, 2025; and upheld the Superintendent's decision regarding the complaint filed against employee 4561. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Led by Ali Navid, State Assemblymember Phillip Chen's Chief of Staff.

I.C. OATH OF OFFICE FOR BOARD MEMBERS

Superior Court Judge Mark Petersen administered the oath of office to John Cervantes, James Na, and Andrew Cruz.

I.D. BREAK FOR RECEPTION

There was a recess from 6:05 p.m. to 6:34 p.m.

I.E. PRESENTATION**1. Boys Republic: Della Robbia Wreath**

Heather Post, Boys Republic principal, presented the Della Robbia Wreath to the Board of Education.

I.F. RECOGNITIONS**1. Chino Hills High School Security**

Members of the Chino Hills HS security team were presented with certificates of recognition for their ability to adapt to evolving threats and responding to potential and actual school safety incidents quickly and efficiently.

2. Chino Valley Lions Club

The Chino Valley Lions Club was presented with a certificate of recognition for the organization's contributions to the school District and community.

I.G. COMMENTS FROM STUDENT REPRESENTATIVE

Gabriella Segoviano congratulated CVUSD students who completed their first semester and/or part of their second trimester of the school year; thanked teachers and staff members for guiding students during the first part of the year; said many schools celebrated Spirit week to motivate students to complete their finals; and closed by congratulating newly elected school Board member Mr. John Cervantes.

I.H. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Jeannette Kwon, CHAMP, spoke about seeing social media posts that recorded the positive things that are happening at school sites, and wished everyone a relaxing and joyful time creating memories with families.

I.I. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ITEMS ON THE AGENDA

Amanda Swager, Oscar Avila, Curtis Burton, Kaitlyn Cabral, Chris Shaw, and Maddison Shaw addressed the Board on non-agenda items; and Oscar Avila addressed the Board on item II.A.3.

I.J. CHANGES AND DELETIONS

The following changes were read into the record: Item III.C.1., Student Readmissions, case 23/24-79 was added; and Item III.C.4., 2025 Supplemental Summer Instruction Program and Special Education Extended School Year, under Special Education Extended School Year, elementary and junior high, deleted the date June 28, 2025, and inserted the date June 25, 2025. There were no further changes or deletions.

ACTION

II.A. ADMINISTRATION**II.A.1. 2025/2026 Board Meeting Calendar**

Moved (Monroe) seconded (Na) carried unanimously (5-0) to approve the 2025/2026 Board meeting calendar. Student representative voted yes.

II.A.2. Nominations for California School Boards Association Delegate Assembly

Moved (Na) seconded (Cruz) carried unanimously (5-0) to nominate Eric Swanson to the California School Boards Association Delegate Assembly. Student representative voted yes.

II.A.3. Attorney Engagement Agreement

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the attorney engagement agreement with Advocates for Faith & Freedom. Student representative voted yes.

II.B. BUSINESS SERVICES**II.B.1. 2024/2025 First Interim Financial Report**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the 2024/2025 First Interim Financial Report and authorized the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years. Student representative voted yes.

II.B.2. Resolution No. 2024/2025-34, Authorizing the Establishment of an Irrevocable Trust for Other Post-Employment Benefits (OPEB), Through Participation in the California Employer's Retiree Benefit Trust (CERBT) Program

Moved (Monroe) seconded (Na) carried unanimously (5-0) to adopt Resolution No. 2024/2025-34, Authorizing the Establishment of an Irrevocable Trust for Other Post-Employment Benefits (OPEB), Through Participation in the California Employer's Retiree Benefit Trust (CERBT) Program. Student representative voted yes.

II.C. HUMAN RESOURCES**II.C.1. Minimum Wage and Compensation Increase to the Classified Service (Non-Bargaining Unit)**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the minimum wage and compensation increase to the Classified Service (Non-Bargaining Unit), effective January 1, 2025. Student representative voted yes.

III. CONSENT

Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

III.A. ADMINISTRATION**III.A.1. Minutes of the Regular Meeting of November 21, 2024**

Approved the minutes of the regular meeting of November 21, 2024.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Readmission Cases 22/23-30, 23/24-02, 23/24-13, 23/24-15, 23/24-25, 23/24-36, 23/24-44, 23/24-62, 23/24-63, 23/24-65, 23/24-77, 23/24-78, 23/24-79 (added) 23/24-85, 23/24-91, and 24/25-05**

Approved student readmission cases: 22/23-30, 23/24-02, 23/24-13, 23/24-15, 23/24-25, 23/24-36, 23/24-44, 23/24-62, 23/24-63, 23/24-65, 23/24-77, 23/24-78, 23/24-79 (added) 23/24-85, 23/24-91, and 24/25-05, as amended.

III.C.2. Student Expulsion Case 24/25-17

Approved student expulsion case 24/25-17.

III.C.3. School-Sponsored Trips

Approved/ratified the school-sponsored trips for Ayala HS, Chino HS, and Don Lugo HS.

III.C.4. 2025 Supplemental Summer Instruction Program and Special Education Extended School Year

Approved the 2025 Supplemental Summer Instruction Program and Special Education Extended School Year, as amended.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

- III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**
Approved the Change Orders and Notices of Completion for CUPCCAA Projects.
- III.D.5. Resolution 2024/2025-35, Authorization to Utilize a Piggyback Contract**
Adopted Resolution 2024/2025-35, Authorization to Utilize a Piggyback Contract.
- III.D.6. Resolution 2024/2025-29, Annual and Five-Year Developer Fee Reports for Fiscal Year 2023/2024**
Adopted Resolution 2024/2025-29, Annual and Five-Year Developer Fee Reports for Fiscal Year 2023/2024.
- III.D.7. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 06-02**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 06-02.
- III.D.8. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 08-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 08-01.
- III.D.9. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01.
- III.D.10. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 22-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 22-01.
- III.D.11. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 32-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 32-01.
- III.D.12. Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 33-01**
Approved the Change Order and Notice of Completion for Bid No. 22-23-08F, Preserve II School—New Construction, BP 33-01.

III.D.13. Change Order and Notice of Completion for Bid No. 23-24-08F, Ayala HS and Chino Hills HS Aquatic Scoreboard Replacement Project—Rebid

Approved Change Order and Notice of Completion for Bid No. 23-24-08F, Ayala HS and Chino Hills HS Aquatic Scoreboard Replacement Project—Rebid.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

III.E.2. Rejection of Claims

Rejected the claims and referred them to the District's insurance adjuster.

III.E.3. Student Teaching and Teaching Internship Agreements with Cal-State University's Cal-State Teach Programs and Practicum/Fieldwork Agreement with Concordia University—Irvine, School of Education

Approved the Student Teaching and Teaching Internship Agreements with Cal-State University's Cal-State TEACH program and the Practicum/Fieldwork Agreement with Concordia University-Irvine, School of Education.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2023/2024 Annual Report

Received for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2023/2024 Annual Report.

IV.B. FACILITIES, PLANNING, AND OPERATIONS

IV.B.1. Revision of Board Policy and Administrative Regulation 1330 Community Relations—Use of School Facilities

Received for information the revision of Board Policy and Administrative Regulation 1330 Community Relations—Use of School Facilities.

V. BOARD ORGANIZATION

V.A.1. Election of Officers/Representatives

1. President

Andrew Cruz nominated Sonja Shaw as president. There were no other nominations, and Sonja Shaw was elected as president by a unanimous vote of 5-0.

2. Vice President

James Na nominated Jon Monroe as vice president. There were no other nominations, and Jon Monroe was elected as vice president by a unanimous vote of 5-0.

3. Clerk

James Na nominated Andrew Cruz as clerk. There were no other nominations, and Andrew Cruz was elected as clerk by a unanimous vote of 5-0.

4. Liaison–City of Chino

Jon Monroe nominated John Cervantes to serve as Board liaison to the city of Chino. There were no other volunteers or nominations, and John Cervantes was elected.

5. Liaison–City of Chino Hills

John Cervantes nominated James Na to serve as Board liaison to the city of Chino Hills. There were no other volunteers or nominations, and James Na was elected.

6. Liaison–City of Ontario

Andrew Cruz volunteered to serve as Board liaison to the city of Ontario. There were no other volunteers or nominations, and Andrew Cruz was elected.

7. Liaison–Chino Valley Independent Fire District

Jon Monroe volunteered to serve as Board liaison to the Chino Valley Independent Fire District. There were no other volunteers or nominations, and Jon Monroe was elected.

8. Representative–County Committee on School District Organization

Sonja Shaw volunteered to serve as Board representative to the County Committee on School District Organization, and John Cervantes as alternate. There were no other volunteers or nominations, and Sonja Shaw and John Cervantes were elected as representative and alternate, respectively.

9. Representative—Chino Hills Parks and Recreation Commission
Jon Monroe volunteered to serve as Board representative to the Chino Hills Park and Recreation Commission. There were no other volunteers or nominations, and Jon Monroe was elected.
10. Two Representatives—Joint Meeting with the City of Chino
John Cervantes and Sonja Shaw volunteered to serve as Board representatives to the Joint Meeting with the city of Chino. There were no other volunteers or nominations, and John Cervantes and Sonja Shaw were elected.
11. Two Representatives—Joint Meeting with the City of Chino Hills
James Na and Andrew Cruz volunteered to serve as Board representatives to the Joint Meeting with the city of Chino Hills. There were no other volunteers or nominations, and James Na and Andrew Cruz were elected.
12. Representative and Alternate-Baldy View ROP
Sonja Shaw volunteered to serve as representative and Jon Monroe to serve as alternate to the Baldy View Regional Occupational Program. There were no other volunteers or nominations, and Sonja Shaw was elected as representative, and Jon Monroe as alternate.

Appointment of Superintendent as Secretary to the Board

Appointed Superintendent Enfield as Secretary to the Board by unanimous consent.

VI. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

John Cervantes thanked everyone for their support and confidence in him to represent the community and school District; said he takes the oath of office to heart; attended the Make a Smile Child event at Walmart; participated in recent Dare graduations at Cortez ES and Newman ES and said he was glad that the program was back in schools; and wished everyone a merry and blessed Christmas.

James Na congratulated John Cervantes on his election and expressed confidence in him; thanked the families for supporting his fellow Board members; and spoke about the Christmas spirit.

Andrew Cruz spoke about the community spirit he saw while walking his trustee area; read a passage regarding goodness; attended the annual Chino Parade; participated in a 5K run; and wished everyone a merry Christmas.

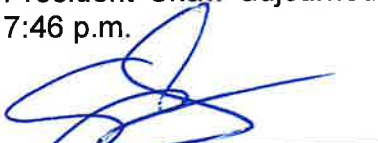
Jon Monroe welcomed John Cervantes to the Board; recognized Glenmeade ES first and third graders for a performance they gave about our nation; thanked Councilman Burton for highlighting city events; said we are fortunate in having a community like ours; thanked Cabinet for working with A.C.T. and coming to a tentative agreement; and wished everyone a merry Christmas and happy new year.


Superintendent Enfield congratulated Mr. Na and Mr. Cruz on their reelection; congratulated Mr. Cervantes on his election and said he is excited to work with him; and wished everyone a merry Christmas.

President Shaw thanked A.C.T. for collaboration on a tentative agreement; attended Dare graduations and spoke about the passion police officers have for the program; attended a special elf's event for students at Ayala HS; attended the Make a Smile Child event; attended Glenmeade ES's start of the nation program; thanked the community for enduring what it has and continuing to come together regardless of differences so that kids have a great education; recited a quote by Helen Keller; spoke about coming together; thanked her family for supporting her in her work; and wished everyone a merry Christmas.

VII. ADJOURNMENT

President Shaw adjourned the organizational meeting of the Board of Education at 7:46 p.m.



Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education